

Order of the Chairman of the Committee on Technical Regulating and Metrology of the Ministry of Industry and Trade of the Republic of Kazakhstan dd. April 4, 2005 No. 99

On approval of the Regulations of establishment, operation and liquidation of the technical committees on standardization

With a view of implementation of the Law of the Republic of Kazakhstan “On Technical Regulating”, I

ORDER:

1. Approve the enclosed Regulations of establishment, operation and liquidation of the technical committees on standardization.
2. The control of the execution of this Order shall be conferred to the Deputy Chairman Momyshev T.A.
3. This Order shall take effect upon the state registration with the Ministry of Justice of the Republic of Kazakhstan.

Chairman

A. Kussainov

Approved
by the Order of the Chairman of the Committee
on Technical Regulating and Metrology of the Ministry
of Industry and Trade of the Republic of Kazakhstan
dd. April 4, 2005 No. 99

**REGULATIONS
of establishment, operation and liquidation of the technical committees
on standardization**

These Regulations were elaborated in accordance with paragraph 3 of Article 11 of the Law of the Republic of Kazakhstan “On Technical Regulating” and establish the procedure of the establishment, operation and liquidation of the technical committees on standardization located within the territory of the Republic of Kazakhstan.

The provisions of these Regulations shall apply to the state run public authorities, public associations, natural and legal persons irrespective of their form of ownership and subordination, experts of the technical committees located within the territory of the Republic of Kazakhstan.

1. General provisions

1. The technical committee on standardization (further – TC) shall be established in the economics branches by proposals of the state authorities and the parties concerned for the purpose of carrying out of works on standardization at the inter-branch level.

2. The TC shall be established from among the representatives of the research, design and technology institutes, design offices, enterprises and organizations with the participation of the state run public authorities which possess the highest scientific and technical potential and practical experience in the respective fields of activities.

3. The decision about the establishment and the composition of the TC shall be approved by the order of the authorized agency on technical regulating and metrology (further – the authorized agency).

4. The coordination of the activities of the TC shall be exercised by the authorized agency.

5. Depending on the level of the works performed, the TC shall be subdivided into the technical committees of the Republic of Kazakhstan (TC), the interstate technical committees (ITC) and technical committees of the International Standardization Organization (ISO TC).

6. The council of the TC shall consist of the Chairman, the executive secretary, the plenipotentiary representatives – TC members who are the members of the association and the plenipotentiary representatives of the sub-committees.

7. For the purpose of keeping the secretariat, there shall be elected one of the organizations from the TC composition which expressed the willingness to keep the technical secretariat with the object of co-ordination of the TC activities, maintaining of correspondence, preparation and drawing up of documents of the meeting of the Council of the Technical committee. The composition of the technical secretariat and the candidacy of the Chairman shall be coordinated with all members of the TC and approved by the authorized agency. The technical secretariat shall maintain the correspondence on the letterhead of that organization with the required set of the essential elements.

8. The members shall realize their right to vote and functions at the meetings of the Council of TC, or in the course of execution of works on the instructions of the TC through their representatives.

9. The organizational and working meetings of the TC may be held in absentia, by means of written (mail or e-mail) discussion and exchange of opinions. After consideration of the results of such meetings, the final decision (about transfer of the document for the approval or their withdrawal from the further consideration and elaboration) shall be taken by the Council of TC. The decisions shall be made by the majority of votes. The decisions of the Council shall be brought to the attention of all TC members by the secretariat within one-week period.

10. Any legal and natural persons may affiliate or disaffiliate the composition of the TC on the basis of the written declaration to be submitted to the authorized agency by co-ordination with the Chairman of the TC. The consideration period of the declaration shall be not more than one month from the submission date. The decision shall be made by the authorized agency.

11. The organization entrusted with the functions of maintaining the technical secretariat shall support its work with the financial resources and office machines for receiving and opportune sending of letters and documents, and supporting of operating communications in the course of work (by phone, fax, e-mail).

2. Procedure of establishment of the technical committee on standardization

12. The proposal of the establishment of the TC along with the substantiation shall be submitted to the authorized agency by the organization on the base of which the technical committee is to be established.

The proposal shall include:

1) full and brief name of the legal person on the base of which the technical committee is proposed to be established, and which gave its agreement for maintaining the secretariat of the TC along with the detailed information about its activities and opportunities of creation of the conditions for the operation of the TC. The agreement shall be made up in writing in optional form;

2) the list of the objects of standardization assigned to the TC or the field of activities of the TC;

3) proposed schedule of works for the current year and (or) for the future;

4) proposed list of the TC member organizations along with the written agreement about the participation in the work of the TC.

13. After consideration of the submitted materials, the authorized agency shall make the positive decision or the decision about the rejection of the submitted proposal.

In case when the authorized agency makes the positive decision, it shall issue the order about the establishment and composition of the TC. In case of the negative decision, the agency shall return the application and the enclosed documents for the revision to the applicant organization, or reject the application indicating the grounds of the rejection of the submitted proposal.

14. The TC shall be entered in the “Technical systems on standardization” register of the state system of technical regulating.

15. The chairman, his deputy (when necessary) and the executive secretary nominees of the TC shall be approved by the order of the authorized agency.

16. The chairman, the deputy chairman, the executive secretary, the plenipotentiary representatives shall bear responsibility within the framework of their authorities and the field of activities of the TC.

17. The above stated nominees may be proposed by the authorized agency and the organization on the base of which the TC is to be established.

18. Within two months from the date of signing the order of the establishment and composition of the TC, the executive secretary shall prepare and submit to the authorized agency the structure and regulations of the TC for the co-ordination and for the purpose of entering in the “Technical systems on standardization” register of the state system of technical regulating.

19. The structure of the TC shall be submitted in optional form with the following enclosures:

1) the list of the members and the list of the composition of the TC including the chairman, the deputy chairman, the executive secretary and the plenipotentiary representatives of the TC members (one from each organization);

2) list of the subcommittees (if any) indicating the objects of standardization (fields of activities) of each subcommittee, its composition and the address of the secretariat.

20. The TC regulations shall be approved by the chairman of the TC. The structure and the content of the sections of the TC regulations shall be in conformance with these Regulations.

3. Procedure of work of the technical committee on standardization

21. The work of the TC shall be aimed at the improvement of the state standards quality level, their harmonization with the international standards in order to ensure the domestic products competitive ability in the domestic and foreign market, as well as to remove the technical bars in the commercial exchange of products (technologies, services) with the foreign countries.

22. In the field of the state standardization, the TC shall organize and carry out the following works:

1) preparation of proposals on determination of the main directions of the development of the state system of technical regulating by the assigned objects and lines of activities;

2) participation in the elaboration and examination of the state standards and classifiers of the technical and economic information, the international, regional and national standards and classifiers of the technical and economic information of the foreign countries and alterations thereto in accordance with the established procedure;

3) preparation of proposals to the development programs of the state system of technical regulating in respect of the elaboration of the normative legal instruments in the field of the technical regulating and the state standards.

23. The plans of work of the TC shall be submitted to the authorized agency before July 1 of the year preceding the year of the execution of the scheduled works, the annual reports on the executed works – up to the December 15 of the accounting year.

4. Liquidation of the technical committee on standardization

24. In case of the systematic breach of liabilities by the TC the authorized agency shall notify the Chairman of the TC in writing stating the specific claims and the time for their fulfilment. .

25. In case of non-fulfillment of the stated claims of the authorized agency within the stated terms the TC may be liquidated by the decision of the authorized agency after the fulfillment of works assigned to the TC.

26. The number of the TC liquidated by the decision of the authorized agency shall not be assigned to other newly established TC.

27. When necessary, the TC may be reestablished by the order of the authorized agency with the assignment of the former serial number.