

REPUBLIC OF LITHUANIA
MINISTER OF AGRICULTURE

ORDER No.240
9 November 1998
Vilnius

Re.: Procedure for Automatic Issuing of Import Permits (Licenses)
for Agricultural and Food Products

Implementing the 20 October 1998 Resolution No.1245 of the Government of the Republic of Lithuania "On Partial Amendment of the 24 March 1997 Resolution of the Government of the Republic of Lithuania on Regulation of Export and Import of Goods in the Republic of Lithuania", as well as in order to issue permits (licenses) provided for by the said Resolutions and to ensure continuous collection of operative information about import of agricultural and food products,

I hereby

1. **Approve** the attached Procedure for Automatic Issuing of Import Permits (Licenses) for Agricultural and Food Products.
2. **Assign:**
 - 2.1. to the Department of Economy and Finances to publish the Order in the official journal "Valstybės žinios";
 - 2.2. to the departments at proposal whereof licenses are issued – every two weeks to provide the Department of Economy and Finances with information on licenses issued and returned, as well as references about execution of licenses (code of the product, name, quantity, period, average price, place of origin, etc.);
3. **Grant** the right to sign the licenses to the Viceminister and directors of departments according to the spheres of their competence.
4. **Obligate** the Viceminister N.Kazlauskienė to control enforcement of the Order hereof.
5. **Order** to deem void the 30 October 1998 Order No.225 of the Minister On Procedure for Automatic Licensing of Import of Agricultural and Food Products.

Minister of Agriculture

Edvardas Makelis

APPROVED
by the Minister of Agriculture
on 9 November 1998
Order No.240

**PROCEDURE FOR AUTOMATIC ISSUING OF IMPORT PERMITS (LICENCES)
FOR AGRICULTURAL AND FOOD PRODUCTS**

I. GENERAL PROVISIONS

1. Procedure for Issuing Automatic Import Permits (Licenses) for Agricultural and Food Products sets forth the manner in which the economic entities of the Republic of Lithuania and foreign states may acquire permits (hereinafter referred to as "licenses") to import agricultural and food products as approved by item 2.11 of the 24 March 1997 Resolution No.268 of the Government of the Republic of Lithuania "On Procedure for Regulating Export and Import of Goods in the Republic of Lithuania": beef (codes according to the Combined Nomenclature of Goods, CNG – 02.01-02.02), pork (CNG code 02.03), meat subproducts (CNG codes 02.06, 02.10), poultry (CNG code 02.07), fish (CNG code 03.02-03.03), grain (CNG codes 100190-1004.00.00), buckwheat (CNG code 1008.10.00), ground products, starch, inulin, wheat gluten (CNG codes 1101.00-11.06, 11.08, 1109.00.00), oil of rape, fine rape, mustard (CNG code 15.14), margarine (CNG code 15.17), canned meat (CNG code 16.02), canned fish (CNG code 16.04), sugar and other sugar (CNG codes 17.01-17.02).

Automatic licensing is issuing of a permit (license) in all import or export cases, when an economic entity meets all the prescribed requirements to obtain a permit (license) (the 24 March 1997 Resolution No.268 of the Government of the Republic of Lithuania "On Procedure for Regulating Export and Import of Goods in the Republic of Lithuania").

2. When documenting the customs procedure of letting the goods for free circulation, an economic entity must have a general license in order to import the agricultural and food products specified in item 1 hereof, and to deliver the single license to the customs office.
3. The Procedure hereof shall not affect in any way the Procedure for Control of Import of Food Products into the Republic of Lithuania, Safety and Quality Thereof; as well as phytosanitary and veterinary regulations applied for the imported agricultural and food products.

II. DOCUMENTS NECESSARY TO OBTAIN A LICENCE

4. Economic entities seeking to obtain an import license shall submit the following documents:
 - 4.1. application according to Form 1 (Attachment 1);

- 4.2. copies of the company registration certificate and the importer of food products certificate (to present the original documents when submitting the documents);
- 4.3. a copy of the contract with a foreign economic entity (if not applicable, please identify the acquisition source of the goods in the application form).
5. Depending on the products to be imported, the documents have to be delivered to the following departments:
 - beef (codes according to the Combined Nomenclature of Goods, CNG – 02.01-02.02), pork (CNG code 02.03), meat subproducts (CNG codes 02.06, 02.10), poultry (CNG code 02.07), starch, inulin, (CNG codes 11.08), oil of rape, fine rape mustard (CNG code 15.14), margarine (CNG code 15.17), canned meat (CNG code 16.02), sugar and other sugar (CNG codes 17.01-17.02) – to the Food Department;
 - fish (CNG code - 03.02-03.03), canned fish (CNG code 16.04) – to the Fishing Industry Department;
 - grain (CNG codes 100190-1004.00.00), buckwheat (CNG code 1008.10.00), ground products, wheat gluten (CNG codes – 1101.00-11.06, 1109.00.00) – to the Farms' Development Department.

The documents are accepted and issued on business days at the Ministry of Agriculture, Gedimino pr. 19, Vilnius; room No.123, ph. 39 10 95.

III. PROCEDURE FOR ISSUING LICENCES

6. An economic entity shall submit an application to obtain a license, which has to be of a proper form and duly filled in. The departments specified above shall confirm the applications, and as soon as all the prescribed administrative procedures allow, but not later than within 10 banking days, shall issue the general license (Attachment 2) and single licenses (Attachment 3). One license shall be issued to goods classified under the same subentry.
7. The general license shall be issued for a period not longer than three months, in two copies, one of which shall be provided to the economic entity executing import, the other shall remain with the Ministry. Single licenses shall be issued for the period of validity of the general license, in four copies, three of which shall be provided to the economic entity executing import, while the fourth shall remain with the Ministry.
8. The general and single licenses shall be registered with the issuing departments. The licenses shall be numbered as follows:
 - 8.1. the number of the general license shall consist of 7 signs:
 - 8.1.1. the first sign of the number shall be the last digit of the current year (e.g., in 1998 it will be "8");
 - 8.1.2. the second sign of the number shall be a letter "Z", signifying, that the license is issued by the Ministry of Agriculture;
 - 8.1.3. the third sign of the number shall be the first letter of the name of the department that issued the license: Food Department – "M", Farms' Development Department – "U", Fishing Industry Department – "Z";
 - 8.1.4. signs 4-7 of the number shall be the sequence number of the license; the general licenses shall be numbered in consecutive order.
 - 8.2. the number of a single license shall consist of 10 signs:
 - 8.2.1. the first 7 signs shall be the number of the general license;

- 8.2.2. the further three signs of the license shall indicate the sequence number of the single license; single licenses shall be numbered in consecutive order;
- 8.2.3. copies of the single license shall have letters A, B, C and D in the corners: the copy with "A" shall remain with the Ministry; the copy with "B" shall remain with the customs office; the copy with "C" shall be returned for control purposes as indicated in item 9.1 hereof; and the copy with "D" shall remain with the economic entity.
- 9. Upon receipt of the license, the economic entities must do the following:
 - 9.1. not later than within 10 business days after the customs procedure for letting the goods for free circulation is documented, to send by registered post or deliver in person the "C" copy of the single license with all the customs marks to the issuing department;
 - 9.2. within 10 days after the term of the general license expires, to return the remaining single licenses along with a letter explaining the reason for not using them to the issuing department by registered post or deliver in person;
 - 9.3. not to transfer the licenses to other economic entities.
- 10. New licenses shall be issued in accordance with the standard procedure.

IV. REFUSAL TO ISSUE A LICENCE

- 11. Licenses shall not be issued, if:
 - 11.1. not all the documents specified in item 4 are delivered;
 - 11.2. misleading data is systematically provided in the application;
 - 11.3. requirements specified in item 9 are violated systematically more than 2 times in six months;
 - 11.4. the 24 March 1997 Resolution No.268 of the Government of the Republic of Lithuania "On Procedure for Regulating Export and Import of Goods in the Republic of Lithuania" and the 20 October 1998 Resolution No.1245 of the Government of the Republic of Lithuania "On Partial Amendment of the 24 March 1997 Resolution of the Government of the Republic of Lithuania on Regulation of Export and Import of Goods in the Republic of Lithuania" are violated systematically more than twice in six months.
- 12. In case of refusal to issue a license, the applicant shall be notified thereof in writing within 10 business days after the necessary documents to obtain a license are submitted, by providing the reasons of refusal.

Viceminister

V.Gruđauskas