

**DECISION OF THE GOVERNMENT OF THE RUSSIAN FEDERATION NO. 98 OF FEBRUARY 12,
2003 ON PROVIDING ACCESS TO INFORMATION ON THE ACTIVITY OF THE GOVERNMENT OF
THE RUSSIAN FEDERATION AND FEDERAL EXECUTIVE AUTHORITIES**

With the objective to ensure the implementation of the rights of citizens and organizations to access to information on the activity of the Government of the Russian Federation and federal executive authorities and in compliance with the federal law On Information, Informatization and Protection of Information, the Government of the Russian Federation hereby resolves as follows:

1. To endorse a list of data attached hereto on the activity of the Government of the Russian Federation and federal executive authorities to be made available in information systems of public use.

2. The federal executive authorities shall be required:

- to provide access to citizens and organizations to information on the activity of federal executive authorities, except for data classified as information of limited access, by creating information resources as provided in the list endorsed hereunder;

- to make the said information resources available in a timely and regular fashion in information systems of public use, including on the Internet;

- to keep citizens and organizations regularly informed of activities of federal executive authorities by using other means as may be envisaged under the legislation of the Russian Federation.

3. To charge the Staff of the Government of the Russian Federation with the obligation to ensure the implementation of activities specified under Item 2 of this decision associated with the access to information on the activity of the Government of the Russian Federation.

4. To rule that the funding of activities specified hereunder shall be carried out by using the funds of the federal budget set aside for the current maintenance of federal executive authorities, the funds of the federal budget under Item of expenses "Informatics (information supply)" and the funds of federal directed programme "Electronic Russia (for 2002-2010)" approved by Decision of the Government of the Russian Federation No. 65 of January 28, 2002 (Sobranie Zakonodatelstva Rossiiskoy Federatsii, 2002, No. 5, Item 531).

5. The Ministry of Economic Development and Trade of the Russian Federation, the Ministry of Communication and Informatization of the Russian Federation, the Ministry for Publishing, Television - Radio Broadcasting and Media of Mass Communication of the Russian Federation, the Federal Agency of Governmental Communication and Information under the President of the Russian Federation shall, jointly with the Staff of the Government of the Russian Federation, prior to November 1, 2003, submit to the Government of the Russian Federation a report on the progress of implementation of this decision.

6. To recommend that the federal executive authorities of the Subjects of the Russian Federation and bodies of local self-administration take measures to ensure the access of citizens and organizations to information on their activity that is relevant to this decision.

7. This decision shall take effect upon the expiry of 3 (three) months as from its official publication.

Chairman of the Government
of the Russian Federation

M. Kasyanov

**List of Data on the Activity of the Government of the Russian Federation and Federal Executive
Authorities to Be Made Available in Information Systems of Public Use**

I. Data on activities of the Government of the Russian Federation

1. The federal laws, decrees of the President of the Russian Federation and other regulatory acts constituting the legal framework of the activity of the Government of the Russian Federation, including:

Rules of Procedure of the Government of the Russian Federation;

Regulations on the Staff of the Government of the Russian Federation.

2. Regulatory legal and other acts of the Government of the Russian Federation, including:

- on amending and updating the regulatory acts of the Government of the Russian Federation;

- on invalidation of regulatory acts of the Government of the Russian Federation.

3. Data on court judgements on the invalidation of acts of the Government of the Russian Federation.

4. Data on the structure, tasks and activity of coordinating and consultative bodies set up by the Government of the Russian Federation.

5. General data on federal directed programmes adopted by the Government of the Russian Federation (denomination, goals, basic tasks, customers, principal providers, amount of funding, time frame and expected implementation results).

6. Data on bill-drafting activities of the Government of the Russian Federation:

- plans of bill-drafting activities of the Government of the Russian Federation and also data on execution of same;
- bills of federal laws proposed by the Government of the Russian Federation to the State Duma of the Federal Assembly of the Russian Federation;
- opinion of the Government of the Russian Federation on law bills;
- formal references given by the Government of the Russian Federation as regards law bills considered by the chambers of the Federal Assembly of the Russian Federation;
- amendments to law bills.

7. Data on programmes and plans of activities of the Government of the Russian Federation.

8. Data on official visits and business trips of the Chairman of the Government of the Russian Federation and members of the Government of the Russian Federation and also governmental delegations.

9. Data on activities conducted at official residence-seats of the Government of the Russian Federation (sessions, conferences, meetings, press-conferences, workshops and briefings, "round tables") and other information on the day-to-day activities of the Government of the Russian Federation.

10. Texts of official comments and statements made by the Chairman of the Government of the Russian Federation and members of the Government of the Russian Federation.

11. The agenda of the meeting of the Government of the Russian Federation and also data on materials prepared for the meeting of the Government of the Russian Federation and results of same.

12. Data regarding decisions that may be taken at meetings of the Government of the Russian Federation and also the implementation of same.

13. Data on the interaction between the Government of the Russian Federation and other bodies of state authority of the Russian Federation, public associations, political parties, trade unions and other agencies, including international organizations.

14. Lists and texts of international treaties and agreements of the Russian Federation made (signed) by the Government of the Russian Federation.

15. Data of basic indicators of the social and economic development of the Russian Federation and the implementation of the federal budget.

16. Overviews of applications made by citizens and organizations to the Government of the Russian Federation, the summarized information on results of consideration of those applications and on measures taken thereon.

17. Data regarding civil service in the Staff of the Government of the Russian Federation:

- procedure for admission to the civil service in the Staff of the Government of the Russian Federation;
- qualification requirements to candidates for vacancies in the civil service within the Staff of the Government of the Russian Federation;
- list of vacant public offices in the civil service within the Staff of the Government of the Russian Federation;
- terms and results of contests for vacant public offices in the civil service within the Staff of the Government of the Russian Federation.

18. Data on the Chairman of the Government of the Russian Federation and members of the Government of the Russian Federation, heads of federal executive authorities, deputies of the Head of the Staff of the Government of the Russian Federation, heads of structural subdivisions of the Staff of the Government of the Russian Federation and also on heads of organizations and bodies set up under the Government of the Russian Federation (family names, first names, patronymics and, given the consent thereto of the said persons, - their biographic data).

19. Data on the tasks and functions of the structural subdivisions of the Staff of the Government of the Russian Federation, organizations and bodies set up under the Government of the Russian Federation.

20. Telephone numbers and address details (postal address, address of electronic mail, etc.) of the subdivision dealing with applications of citizens within the Staff of the Government of the Russian Federation, data on procedure of its work, telephone numbers of information service.

II. Data on activities of federal executive authorities

21. Federal laws, decrees of the President of the Russian Federation, acts of the Government of the Russian Federation and other regulatory acts governing a specific area of activity of the federal executive authority and determining tasks, functions, rights, obligations and responsibilities of the federal executive authority and its territorial bodies.

22. Acts (decisions, orders, directives, instructions, rules, regulations, etc.) of the federal executive authority, including:

- on amending and updating the acts of the federal executive authority;
- on invalidation of acts of the federal executive authority.

- 23.** Data on court judgements on invalidation of acts of the federal executive authority.
- 24.** Data on the state registration with the Ministry of Justice of the Russian Federation of regulatory legal acts of the federal executive authority in the instances specified under the legislation of the Russian Federation.
- 25.** The procedure for activity of the federal executive authority, its territorial bodies and organizations subjected thereto associated with ensuring the implementation of the rights, freedoms and legitimate interests of citizens envisaged under the legislation of the Russian Federation.
- 26.** Data on the implementation of the federal directed programmes whose customer or provider is the federal executive authority.
- 27.** Data on official visits and business trips of heads and official delegations of the federal executive authority.
- 28.** Data on official activities organized by the federal executive authority and its territorial bodies (sessions, meetings, briefings, workshops, "round tables" etc.)
- 29.** The texts of official comments and statements of the head and deputy heads of the federal executive authority, its territorial bodies.
- 30.** Lists and substantial terms of contracts of civil nature made between the federal executive authority and organizations.
- 31.** Data on international treaties and agreements in the implementation of which the federal executive authority is involved.
- 32.** Data on drafts of federal laws, federal directed programmes and concepts developed by the federal executive authority.
- 33.** Analytical reports and overviews of informational nature on the activity of the federal executive authority.
- 34.** Data on the interaction between the federal executive authority, its territorial bodies and agencies subjected thereto and other state power bodies of the Russian Federation, public associations, political parties, trade unions and other organizations, including international ones.
- 35.** Overviews of applications made by citizens and organizations to the federal executive authority, the summarized information on the results of consideration of those applications and on measures taken.
- 36.** Data on basic indicators characterizing the situation within the industry incorporated in the sphere of competence of the federal executive authority and the dynamics of development thereof.
- 37.** Forecasts prepared by the federal executive authority, and its territorial bodies and agencies subjected thereto in line with their respective competence.
- 38.** Official statistics gathered and processed by the federal executive authority and its territorial bodies.
- 39.** Data on open contests, auctions, tenders, examinations and other activities conducted by the federal executive authority, its territorial bodies and agencies subjected thereto, including:
 - terms of conducting the same;
 - procedure of participation therein of individuals and legal entities;
 - composition of contest boards set up by the federal executive authority, its territorial bodies and agencies subjected thereto to conduct contests for the supply of goods (execution of work, provision for services) for public needs;
 - protocols of meetings of contest boards;
 - procedure for appealing of decisions made by the federal executive authority, its territorial bodies and agencies subjected thereto.
- 40.** Forms of applications admitted by the federal executive authority and its territorial bodies for consideration as is provided under the legislation of the Russian Federation, including under regulatory legal acts of the federal executive authority.
- 41.** Lists of information systems of public use and data banks held under the competence of the federal executive authority, its territorial bodies and agencies subjected thereto and also lists of information resources and services to be made available to citizens and organizations.
- 42.** Data on the implementation of the federal budget by the federal executive authority.
- 43.** Data on the spending of funds of foreign technical aid provided under projects implemented with the participation of the federal executive authority.
- 44.** Data on results of audits performed by the federal executive authority, its territorial bodies and agencies subjected thereto within their respective competence and also on audits carried out within those bodies and organizations.
- 45.** Data regarding the state of protection of population and territories against any emergency situations and measures taken to ensure their safety, on emergency situations which are either expected or have arisen, on the ways and methods of protection of population against any such situations and also such other data which must be brought by the federal executive authority to the notice of citizens and organizations as is envisaged under federal laws.
- 46.** Data on civil service in the federal executive authority:

- procedure for enrolment of citizens in the civil service in the federal executive authority;
- list of vacant public offices of civil service in the federal executive authority;
- qualification requirements to candidates for vacant public offices of civil service in the federal executive authority;

terms and results of contests for vacant public offices of civil service in the federal executive authority.

47. Data on heads of the federal executive authority, its structural subdivisions, overseas representative offices, territorial bodies and agencies subjected thereto (family names, first names, patronymics and, given the consent thereto of the said persons - their biographic data).

48. The structure of the federal executive authority, data on the tasks and functions of its structural subdivisions, telephone numbers of information service and address requisites (postal address, address of electronic mail, etc.) of the federal executive authority, its structural subdivisions, territorial bodies and agencies subjected thereto.

49. Data on organizations subjected to the federal executive authority (list of organizations, their postal and legal addresses, telephone numbers, data on setting up, reorganization and liquidation, basic indicators of activity).

50. Telephone numbers and address requisites (postal address, address of electronic mail, etc) of subdivisions dealing with applications of citizens of the federal executive authority, its territorial bodies and agencies subjected thereto, data on the procedure of work of those subdivisions.

51. List of foreign representative offices of the federal executive authority, their telephone numbers and address requisites (postal address, address of electronic mail, etc.)

52. Data on the participation of the federal executive authority in the implementation of international treaties of the Russian Federation, interagency international agreements and programmes of international cooperation.

53. List of international organizations in whose activity the federal executive authority is taking part.

Note. The regulatory legal acts stipulated by this List are available in information systems of public use with indication of information on their official publication