Key steps to be considered for conducting an IFD needs Assessment





The focal point will be coordinating domestically the NA with all relevant authorities and agencies and other concerned stakeholders.

Key roles: identify all domestic entities and agencies that will participate in the NA process. (an indicative checklist of relevant authorities and entities is included in Annex II of the IF Self-Assessment Guide, accessible here).

Key in case your government needs technical-assistance and capacity-building support to undertake the NA. It is also important to identify the type of assistance needed: expertise, financial resources, etc. (a list of possible partner international organizations is accessible here).

They involve notably all directly concerned authorities that will take part in the future implementation of the Agreement at both the national and sub-national levels. Governments should also consider inviting representatives from the private sector and civil society to participate in the NA.

It may be useful to identify those authorities that will be more directly concerned with the implementation of the IFD Agreement.

Training sessions on the IFD
Agreement and the IF SelfAssessment Guide (document
INF/IFD/W/56) conducted by the
WTO Secretariat and/or relevant
international organization(s), which
can be conducted online.

This stage can be the most timeintensive, potentially extending
from several weeks to several
months. For the focal point, it
implies coordinating with each
relevant domestic authority or
agency involved in the NA and the
Agreement's future implementation
to obtain their inputs for conducting
the gap analysis and assigning a
preliminary categorization (A, B, or
C) of each of the IFD Agreement's
provisions.

The preliminary categorization should be validated by the relevant authorities.

To summarize the key results of the Needs Assessment process and its validation, the following Excel file may be utilized, accessible here.